

**Portsmouth Regional Local Human Rights Committee Meeting
October 18, 2013 Final Minutes**

Attendance

OHR

Timothy Jones

Committee

Nelson Slater

Glendolyn Whitfield

Providers

AA&G Group Homes, Vivian Wheeler

AA&G Day Support, Vivian Wheeler

Blue Ridge Residential Services, Anthony Wolfe

Child of God Group Homes, Kendric and Christine McKnight, Samuel Moore

Intercept Youth Services Group Home, Eric Walton

Intercept Youth Services Community Based Services, Amanda Ward

Phoenix Aspiration System of Care, Lester Rice

Shepherds Lodge, Michelle James

CJAB & CJAB, Katherine Baker

The House of Virtue, Gary E. Alexander Jr.

Carlisle Living, Rolelian Boone, Judith Boatwright, Jerry Gilbert

Virginia Beach Methadone Clinic, Tonya Bush

The Learning Center, Sam Kroll

Alternative Care, Valerie Brown

PPCS Enterprises, Selby Diggs

Mr. Slater called the meeting to order at 9:08 am.

No representative from general public in attendance, no public comments made.

The agenda was reviewed but not voted on.

The minutes from the previous meeting of July 19, 2013 were reviewed, no corrections were made. Approval was not voted on.

Remarks from OHR Representative Mr. Timothy Jones

Mr. Jones introduced Ms. Ann Bevan of the State Human Rights Committee to the group. He reminded the provider that the committee is in need of two members, one to include a mandated health care provider. He acknowledged that some providers have reported difficulties with the CHRIS system for reporting. He apprised all providers that this is no excuse for not reporting within the 24 hour required time frame. The time frame is inclusive of weekends and holidays. Provider to fax a copy to the office if unable to report electronically. He provided a contact number for Margaret Walsh who is to receive all abuse and/or neglect complaints. All other issues go to Chanda Braggs. A contact number was provided for her as well. A list was circulated to update/verify the contact info for all

the PRLHRC providers. Mr. Jones spoke about site visits and the problems arising with discharge and ISP plans being available in individual's charts. He also outlined the policy and procedure requirements for use of protective restraints.

Treasurer's report. Not provided at this time.

Provider Quarterly Status Reports

Shepherds Lodge Served 3 no abuse/ neglect issues, no complaints serious incidents or injuries.

Blue Ridge Residential Services (sponsored residential services) served 75, no issues of abuse/neglect, no complaints, no serious injuries incidents. Requested addition of new location at 4625 Magnolia Drive, Suffolk, VA. 23435, and 13382 Country Walk Circle, Carrollton, Va. 23314.

Blue Ridge Residential Services (In home support) serviced 2, no issues of abuse/neglect, no complaints, no serious injuries incidents.

Phoenix Aspiration /System of Care Served 3, no issues of abuse/neglect, no complaints, no serious injuries incidents.

AA&G Group Homes Served 21, 2 allegations of abuse, no complaints, no serious injuries incidents. Provider to stay for closed session.

AA&G Day Support served 24, 1 allegations of abuse, no complaints, no serious injuries incidents.

Provider to stay for closed session.

House of Virtue none served, no allegations of abuse/neglect, no complaints, no serious incidents or injuries.

Virginia Beach Methadone Clinic served 303/active census 249, no allegations of abuse/neglect, no complaints, no serious incidents or injuries.

Intercept Youth Services Group Home, served 5, no allegations of abuse/neglect, no complaints, no serious incidents or injuries.

Intercept Youth Services/Community Based Services, served 38, 2 allegations of abuse/neglect, no complaints, no serious incidents or injuries. Provider to stay for closed session.

Child of God Group Homes, served 5, no allegations of abuse/neglect, no complaints, no serious incidents or injuries.

Carlisle Living, served 0, no allegations of abuse/neglect, no complaints, no serious incidents or injuries.

Alternative Care, served 0, no allegations of abuse/neglect, no complaints, no serious incidents or injuries.

PPCS Enterprises, served 0, no allegations of abuse/neglect, no complaints, no serious incidents or injuries.

The Learning Resource Center, served 34, no allegations of abuse/neglect, no complaints, no serious incidents or injuries.

CJAB & CJAB, served 23, no allegations of abuse/neglect, no complaints, no serious incidents or injuries.

Old Business

Intercept Youth presented to the committee their amended housekeeping and drug policy. It was not voted on.

Blue Ridge Residential Services presented a policy for review. These issues to be voted upon at an interim call meeting to be scheduled.

New Business

Meeting dates for 2014 were scheduled as follows

January 17 2014 refreshments by Intercept

April 18, 2014 refreshments by PPCS

July 18, 2014 refreshments by Carlisle Living

October 17, 2014 refreshment by Alternative Care

10:05 am committee *elected* to go into closed session pursuant to VA. Code 2.2-3711A to discuss issues of abuse/neglect and policy and procedural concerns with AA&G Group Homes and AA&G Day Support, and Intercept youth Services Community Based Services.

10:25 am Committee *elected* to come out of closed session pursuant to VA. Code 2.2-3711A. Each member so certified that only issues of abuse/neglect and policy and procedural issues were discussed with Intercept Youth Services CB and AA&G Group Homes and Day Support.

Committee recommended to Intercept; that with the transport of students, staff spot check to make sure responsible adults are placed in appropriate areas to respond to any circumstances that arise.

Recommendation to AA&G; ensure cleaning supplies and like products are kept in the original containers

Meeting adjourned at 10:30am.

Mr. Jones then conducted training on the Freedom of Information Act with the committee members.

Respectfully submitted,

Deborah Bell, Secretary/Liaison PRLHRC